



## Policy on Loaning Club Equipment

### **Bike Boxes:**

The Club owns three bike boxes that can be borrowed by members. Each box requires a \$50 deposit.

The procedure is as follows:

Contact the club treasurer. State the dates when you intend to pickup and return the box(es). If the boxes are available, send a \$50 deposit to SCCC, PO Box 2231, Huntsville, AL 35801. After receipt of the deposit, the Treasurer will contact the member, with authorization to pick up the bike box(es) at the specified location. The deposit will be refunded after the return of the box(es). Loss or damage to the boxes may result in forfeiture of all or part of the deposit.

In case the club treasurer is not available, the club President, Vice-president, or Secretary, can also authorize use of the bike boxes.

### **All Other Equipment:**

The Club owns the following other equipment:

- Two canopy tents
- Eleven 8-gallon coolers
- Five 6-gallon coolers
- Projection Screen
- 2 push brooms
- Banner
- Road Marking Equipment
- Directional road signs
- Supplies for rest stops

This equipment can be borrowed by members for purposes that advance the mission of the Club if approved by a majority of the club officers.

The procedure is as follows:

Contact a club officer, with the dates and proposed use of the equipment. Consent of a majority of the other officers will then need to be obtained. Upon approval, the Treasurer will contact the member, with authorization to pick up the equipment at the specified location. The member should notify the Treasurer when the equipment is returned.

In case the club Treasurer is not available, the club President, Vice-president, or Secretary can also arrange for pickup of equipment after the officers' approval is obtained.